

UNION CENTER FIRE COMPANY
OFFICERS MEETING
February 27, 2011

IN ATTENDANCE: T. Silvestri, M. Belensky, C. Hoyt, J. VanKuren, D. Hill

ABSENT: None.

OFFICER REPORTS

CHIEF:

Mark, Chris and I decided on assignments. We changed a few things. We changed some of the wording. These are the assignments:

- I will be taking care of the BOGs. We are going to try to get them in some sort of order. The first things will be social networking, air monitoring, and purchasing (with ideas from Mark and Chris, if asked). I will also be liaison to the board. I hope any questions will come through me first and then will go to the board. I will get a NIMS transcript for all members so that we will have a record of the classes they have taken (but having certificates is better). Members will have to fill out forms and I will keep track of everything. CentreLearn will be clarified by the board in terms of who has not taken the classes. The board will decide what will be done in this case.
- 1st Assistant is in charge of maintenance of fleet vehicles and will assist chief with special assignments as needed.
- 2nd assistant is the director of training. Will assist chief and 1st assistant chief with special assignments as needed.
- Day captain will be in charge of station 2. Please direct maintenance issues to the board. There is an option on the electronic maintenance form on the web site – STATION – that the captains can use to inform the board of things that need to be fixed at the stations.
- Night captain is director of inventory and in charge of station 1. Inform the board of maintenance issues via electronic form.
- Safety/Fire Marshal is responsible for NYS reporting quarterly and annual NIMS report to the federal government. Will be in charge of the physicals and will keep track of who needs them. Inactive status will be determined by the board. Scene safety officer and in charge of other safety and health-related topics. (Discussion regarding Bob's role in the company. Within the company he will be known as the fire marshal and to the

public he will be our health and safety officer. To identify him as such, he will be asked to change his helmet color from fire marshal red to safety officer orange.)

- EMS captain is in charge of med team operations and crew chief certification. In charge of continuing education and training of med team personnel. Will run training for med team personnel. (Discussion about forming shifts in order to cover calls more efficiently).
- Fire Police captain is in charge of all fire police operations and fire police personnel. Will report any fire police issues to the chief.

We will try to keep better open communication. If we disagree, that is part of life, but I would like to have some kind of understanding before we leave each meeting. I want things to run more smoothly. My main goal is to keep people here and keep people happy. I want to be fair. (Discussion about schedule of officer meetings and portables). Full staff meeting will be held every other month and line officers meeting opposite that. Dates and times are posted on the website but are subject to change.

Land deal is in progress.

FIRST ASSISTANT CHIEF:

We have had a rough year. Chris and I had to pick up a lot of slack. We will have three-way calls once a week with Besty to have better communication. Thanks to Besty for changing the way he handled calls this year by not taking command away from Chris and me when we showed up first. (Discussion about respecting one another and getting work done in a timely manner). I would like Besty to call me with any problems.

(Discussion about keeping Union Center business within the company. Discussion about radio traffic at County and how they are not required to respond to chiefs in every instance, also whether the fire department should be called to all rollover accidents because the mechanism of injury is there).

I would like Bob to send relevant e-mails to all three chiefs to keep us all in the loop.

I am asking permission to change run card to add Glen Aubrey's big tanker to our run card and dump West Endicott off of our run card. Decision was that this will be set up after Besty talks to Dave Thomas.

(Discussion about dumping West Corners off of our run card for extrications and adding Maine to 2, 3 and 4). Decision was that Chris will set this up.

Tempest fan is here (new box fan), which will go on the squad. The smaller fan on the squad will go on the rescue. Decision was made that John and Mark will get together and work on this. It will be in service this week.

We reestablished a business relationship for big vehicle maintenance with Har-Rob in Syracuse. On 03/27/2011 they will come down and pick up a truck to work on, any truck we

decide on. They will do all of the inspections and pump tests. Smaller vehicles will still be inspected and maintained here. We will try to do minor upgrades as we go along. Gold leaf renumbering will be done on the bigger rigs, vinyl on the smaller ones. Electronic forms are working great for maintenance. There is a month before anything goes up to Syracuse. Let us know about anything that needs to be done beforehand.

I will purchase three tags for each line officer for the new tag system. (Discussion regarding who will accept responsibility for the tags and who will be updating them). Decision was that Mark B. will assume responsibility for the new tags.

SECOND ASSISTANT CHIEF:

Cascade bottles 4, 5 and 6 are empty and they should be going Tuesday along with the extinguishers on the bay floor for hydro.

SCBA washing bottles will be filled this week. We need to start using that method and not dunk them in the water anymore. NO TAP WATER! The jugs will be filled with Culligan water. Mineral particles were on our vibe alerts, especially the ones on the hill, because of the hard water. The Culligan water will eliminate this problem.

Regarding fit testing for members who have not had it, there was a discussion about what to do. We have to find out who does not have it, have to notify them, and have to set something up for them. Decision was made that Chris will call Hal for fit testing at the next monthly meeting for those who do not have it. If this does not work out, Besty will call West Corners and set up something with them. If members do not get fit-tested when it is eventually set up they will have to arrange for it on their own.

For members without bailout training, Captain Battaglini will be contacted by me to set up another training. If members do not get this training they will have to do give up green tag status.

Incentive order is done and incentives will start being passed out as they come in. This was very time-consuming this year. Please talk to me about any ideas for making it easier next year. There will be a definite deadline next year which will be set in stone. The membership seemed to like the incentive program and people were happy with what they got. Chiefs and board will decide what type of training hours will count towards credit for incentives for next year.

Smoke alarm installations are going well; about 180 installed so far and more planned for next week. We are way ahead of other departments with this. With the lack of participation throughout the rest of the county they might be reluctant to purchase another pallet for us, but we will see how it goes.

DAY CAPTAIN:

Last year we talked about monthly checks. We are doing a good job on the weekly checks. I think that we can either eliminate the weekly checks or the monthly checks. SCBAs have to be done monthly. (Discussion about making sure that the tools are checked and run,

windshields washed, etc. We have gotten in the habit of doing many of these things pretty much every week). Decision was that Chris, John and Mark will work out a schedule to change the monthly checks to every three months. They will ask the members for input on this on Saturday and Wednesday.

Everything is going well and we are getting some new members soon.

We labeled the air bags with the lift height on the bags themselves.

NIGHT CAPTAIN:

Members should have been notified by e-mail that the new bylaw change to be voted on was posted in the stations. If you have not been in the station then you would not know that it was posted. We need to get the board to check into this matter.

This has been a difficult year for me, trying to appease everyone. We need to have more follow-up and communication. There is too much bickering and I want answers to my questions in a timely manner.

(Discussion about where the 35-foot ladder should be located. Should we buy a two-section 28- foot ladder? Should we buy parts to put the 35-foot on the squad? Can the squad hold the weight?) Decision was that Mark B. will look into this.

Parade sign-up is supposed to be posted in the station but it is not.

FIRST LIEUTENANT: Vacant

SECOND LIEUTENANT: Vacant

OLD BUSINESS

NEW BUSINESS

ITEMS FOR ACTION

Chief:

- BOGs for social networking, air monitoring and purchasing with ideas from Mark and Chris (if asked).
- NIMS transcript for all members.
- Talk to Dave Thomas about West Endicott run card changes.
- If fit testing does not work out for 03/07/2011, call West Corners to work something out.

First Assistant Chief:

- Work with John to get the new box fan in service on the squad this week.
- Look into what can be done about getting the 35-foot ladder into service.

Second Assistant Chief:

- Set up changes to run card for extrication calls.
- Call Hal to see if fit testing can be arranged for 03/07/2011.
- Contact Capt. Battaglini to schedule bailout training for those who still need it.
- Initiate new SCBA washing procedure.
- Work with chiefs and board to determine what type of training hours will count towards incentives.

Day Captain:

- Work with Chris and Mark to establish a new schedule for monthly rig checks. Ask members for input.

Night Captain: (Nothing specifically listed)