

UNION CENTER FIRE COMPANY

BOARD OF DIRECTORS MEETING

December 5, 2011

PRESENT: M. Henry, W. Miga, B. Dieffenbacher, A. Green, K. Miga, M. Belensky, C. Hoyt, D. Hill, B. Smack, A. Silvestri`

NOT PRESENT: All Board members are present

- John Hussar, who does the work for our website, came to talk about potential web site updates. Mark B., Wes and John put together a rough plan for this which is not to exceed \$1500. There are things we can do to reduce our costs as well. The website needs to change to reflect the change and growth of our company. We need to stay current with the advances in technology, which will continue to cost money in the future. There are a lot of different options and we need to think about what we want. Updates are available which will save time and therefore money as we add features. Restructuring will give us flexibility as technology changes. John will need a consistent contact (Mark B.) He needs a site map of what the public section and members area will look like. What we have now will not be lost and can be reused; the new format can be added with the new technology. Bill D. suggested that we form a committee to work on this. Grey Goose Graphics is John's company and there are many websites we can look at. If we see something that we like on another website it can be modified to fit ours. We need to put this to the membership for a vote this evening.
- Budget update was sent out by Bill the other day. He is going to take money from the outlook account in order to balance the maintenance budget and continue on for the rest of the year. Mark B. talked about upgrades to grill lights and bar lights on the utility. There is special on this which ends on 12/15/2011 and the cost will be about \$1356 (Mark thinks). Mark will call the distributor and find out what the approximate savings will be if we take advantage of this special. There is also a Har-Rob bill that will be coming for some minor repairs to various rigs. Chris brought up that an airbag failed. This needs to be replaced ASAP and Besty considers this to be an emergency purchase. Bill says that there is enough money in the equipment budget and this will be ordered (\$1370). Mark B. added new Genesis airbags to the outlook. The airbags we have will need to be

replaced in 7 years; he believes that the airbags should be tested yearly from now on.

- Besty brought up getting a hitch for the EMS to pull the trailer. Ray has plenty of money in the EMS budget to purchase this and he should go ahead and do this.
- Alice would like to move our address to Pack-And-Mail since the Endwell post office is closed from the flood. This will make things a lot easier for Alice and it will also be cheaper for us. It was agreed that we would do this.
- Alice is unable to attend the Christmas party so we would like to get her a gift certificate and we agreed to this.
- Chris brought up getting a gift certificate for Jack Bailey, the person who allowed us to park the Engine in his barn during the Carrie Ann construction and we agreed to this. This will come out of the contingency budget.
- Exit sign at Station 2 needs to be replaced or fixed. Chris said that he will take care of this.
- Adrian is in touch with the person who will be installing the signage on the stations. No price yet.
- The bay doors at Station 2 are finished and can be wired now. The Station 1 bay doors are on hold for the time being while details are being worked out.
- A check is in the mail from the insurance company for repairs of the back wall at Station 1. Bill is meeting the FEMA representative tomorrow morning, who will be taking pictures. Mark B. is getting a quote from T. J. Madison for the work on the building (not the ditch in back, which FEMA may be able to help with).
- Regarding the civil rights issue; Mark just has to print this out.
- Information disclosure policy/social networking was worked on last night. Some changes were made to one version at the officers meeting and this needs to be reconciled with the policy Wes has and then will be brought to the lawyer. Besty will get the officers' version to Wes.
- Mark H. reviewed the required OSHA classes and the information is overwhelming; this will require more time and work.
- Auxiliary agreed to run social events for the company. Bill will make sure that the auxiliary members know how to use the tax exempt forms.
- Faucet at Station 2 is still awaiting repairs.

- New member guidelines have been updated and will be going to the website at the next update.
- Dennis and Bob need to get together to update the spreadsheet to keep track of physicals.
- CentreLearn accounts have been set up for new members by Wes.
- The problem with the air system for putting air in tires in rigs at Station 1 will be addressed on Wednesday night.
- Street numbers for stations will be 6" high for both stations; Adrian will add this to the signage and get a quote.
- Rebar in the ditch outside of Station 1 will be addressed on Wednesday.
- Adrian looked at types and pricing for chairs at Station 1. Mark H. has a different catalog and wants to compare prices and types with what Adrian has.
- Paper towel dispenser in the women's room at Station 1 is broken. This should be put into the budget for next year.
- Heat in Station 1 seems to be not functioning. Mark H. will check on this.

Respectfully submitted by **Karen S. Miga**

