

# UNION CENTER FIRE COMPANY

## BOARD MEETING

September 9, 2013

**PRESENT:** M. Henry, K. Miga, G. Greenlee, D. Hill, A. Green, C. Hoyt, M. Belensky, A. Silvestri, F. Trzcinski

**NOT PRESENT:** B. Dieffenbacher

OSHA classes discussion regarding mandated classes, which would only require reading our policies regarding the subject and signing off on them each year. Chris said that we should make sure that the policies are updated and ready to go in January 2014. As of January 2014, we will give members one quarter to read and sign off on these policies; if this is not done they will become Members Not in Good Standing until they do so. This needs to be formalized in a policy. Karen will write the policy and also the document for signing off on the policies.

Discussion regarding maintaining CentreLearn for other purposes besides OSHA classes. We need to get the passwords out and see who uses CentreLearn. These limited passwords would be available for a certain period of time and if they are not used, the slots will be given to another person. If CentreLearn is not cost effective for us, we can then make a decision about discontinuing it. Mark H. will contact CentreLearn and retrieve our passwords.

Karen will call Lourdes about the missing paperwork for physicals that were done in July.

Discussion regarding securing the three doors that would allow access by the public to the bay areas and the radio room. Chris suggested changing the doorknobs with push-button number locks. Adrian is going to look into this.

Discussion regarding contract for professional cleaning of gear. Mark H. has the contract with the special pricing and sent it to Maine Fire. They have agreed to do this; Mark H. will sign the contract and will get Maine to sign it as well.

Regarding the monument discussion, we decided that Besty will arrange for this to be moved as it appears that the Eagle Scout project has fallen through. The VFW has \$250 that was donated for this project.

Next work session September 26, 2013 at 7 p.m.

Grease traps at Station 1 have not been cleaned out. Mark H. wants to open them up and see if this actually needs to be done before we spend money on this project.

Discussion regarding obtaining a refrigerator for the Auxiliary that could be locked up while the station is rented to the public. Adrian will look into getting something from Olum's.

Bill has started putting together a spreadsheet for repetitive tasks that we must do every year so that they are not forgotten. Mark H. is putting another one together so that the two can be merged; send him anything that you can think of that should go on this list.

Respectfully submitted,

**Karen S. Miga**

