

Union Center Fire Company, Inc.  
Officer Meeting  
February 22, 2016

Officers present

Hoyt, Belensky, Silvestri, VanKuren, Hoeflein, Brown, Mann

Absent –NONE

## REPORTS

### Chief

- Officer assignments- discussed and listed below each officer
- Rig replacement-discussed below
- Operational calendar for reoccurring annual items-email me with items
- Lock boxes for Squad and Tahoe-keys, cards, medical records (squad)
- Officers should have report for every monthly meetings
- Expenditures \$500 or over currently need approval –clarification and what is expected needed from board
- Additional Knox boxes needed-assigned to 53B
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1<sup>st</sup> Asst. Assignments- Maintenance, Fire reporting

### Report

- Communication needs to improve
- More officers meeting
- Valves and drains ALL need to be operated 10 times each for monthly checks
- Tire gauge and air hose on reel at station 1 repaired and in service

2<sup>nd</sup> Asst. Assignments-Scheduling and quotes for Hose testing, Ladder testing and Extinguisher inspections, extinguisher training, Knox boxes-new locations, monthly meter calibration except Tahoe

Report

- Communications need to improve
- Officers more involved with things
- Knox box at big house on Buffalo gate needs to be measured for rig access

Day Captain Assignments- Saturday Training

Report

- None

Night Captain Assignments-Update rig inventory

Report

- Portable radios assigned to members should be looked at along with pagers for members not active- possibly reassign them if needed

1<sup>st</sup> LT. Assignments-SCBA, Cascade, Grants

Report

- Reallocated voice amps from less active members to squad for use
- Issued masks to new members, Seth Knapp still needs to be issued
- Cascade bottle hydro's needed in early March
- Cascade fill station and booster pump upgrade- discussed below

2<sup>nd</sup> LT. Assignments-Gear inventory spreadsheet, Quotes and purchasing PPE

Report

- Working to get pager and charger back from Josh
- Waiting on updated pricing for bunker gear from MES
- Collected pagers and chargers from Derinda and Kurt Schaffer

## Discussions and outcomes

- Officers meeting scheduled for last Monday of every month –station 1 @ 18:30 attend if available or submit report
- Rig replacement- all officers agreed to replace PT53 and relocate Squad 53 to station 1 and build new truck for station 2. Membership interest in truck committee will be requested at March monthly meeting
- Cascade and booster pump upgrade – decided to wait until SCBA upgrade 4500 or 5500 was determined and status of rescue replacement/upgrade was decided
- Ideas for new Knox box locations and 53B to measure driveway gate on Buffalo
- Fire reporting- going to try and submit to state every 2 months, try to have reports completed within 1 week from call
- Annual items- dates need to be emailed to 53 to be included with boards operational calendar
- 53 to discuss \$500 purchases and get further details/direction from board at next board meeting
- Monthly check sheets being updated by 53A with assistance from Capt. VanKuren.
- Officers to show/describe to members what is needed to work Valves and drains on monthly checks since it was determined that lack of use may be causing high maintenance/replacement costs
- Standard list of annual plaques needs to be established and should board be in charge of year of service awards? 53 will inquire about years of service awards at next board meeting
- Chief with Car 53 responsible for car meter calibration that month-53B to do the others monthly